

## Welcome -

Geothermal Rising is pleased to invite you to exhibit at our annual Geothermal Rising Conference (GRC). GRC is a trading name of Geothermal Rising. Exhibiting at the GRC Annual Meeting & Expo offers a tremendous opportunity to meet and network with other members of the geothermal energy community, as well as keep up on the newest advances in relevant technology. This year, the conference will be held October 27-30th at the Hilton Waikoloa Village, in Waikoloa, HI.

## Contract for Exhibit Space, Fees and Payment Instructions:

This agreement shall principally be a contract governing the terms and conditions for the use of exhibit space. The submittal of this contract executed by Exhibitor shall constitute an application for exhibit space rental and must be accompanied by payment information. Any company requesting to be invoiced will agree to Net 45-day terms. Any company requesting to pay later than 45 days after the receipt of invoice, agrees to pay a deposit in the amount equivalent to the cancellation processing fee (25%). Any exhibit balances must be received by the GRC before June 15, 2024. If Exhibitor fails to make full payment on or before June 15, 2024 Exhibitor shall forfeit all rights to the use of the space.

## Cancellation Policy:

Should Exhibitor be unable to occupy and use the contracted exhibit space, the Exhibitor shall notify Geothermal Rising in writing. A refund of the total exhibit fees due, less a service charge of 25% will be made for cancellations received before June 15, 2024. No refunds will be issued for cancellations received on or after June 15, 2024.

## Assignment of Exhibit Space:

Booth assignments will begin on April 10th. Every effort will be made to respect Exhibitor's space requests. Booth assignment will be based on the date your application/payment information was received, along with your current 2024 GRC Sponsor Level. No space will be assigned without receipt of the minimum deposit, and are subject to availability of space preferences, special needs, and compatibility of exhibitors. Geothermal Rising reserves the right to make the final determination of all space assignments in its sole discretion. The exhibitor must occupy the booth-number(s) established in by contract. However, if the general interest of the Expo so requires, GRC may assign a new place or booth-number of similar characteristics.

## Exhibit Space Description and Minimum services:

Exhibit Booths are 10' wide x 6' deep and have a high back drape and 3' high side drapes. A single-line identification sign with the Exhibitor's name and space number (s) will also be provided for each booth. Each booth will include a table, two chairs and a wastebasket. 24-hour general security will be provided during the Expo.

## Official Exhibit Services Kit:

The official exhibit service contractor will also provide freight services and customs clearance for all exhibitors. Additional on-site needs of individual exhibitors besides the basic booth set-up outlined above (such as electric, Internet access, etc.) will be provided by Exhibitor Services Company or Event Facility upon request, for an additional fee.

**Freight & Handling:** The Exhibitor Services Company will send to each Exhibitor an Exhibit Services Kit containing information on furnishing, electrical service, shipping and freight handling, storage arrangements and other services. To prevent custom problems ANY FOREIGN shipments should be coordinated with Exhibitor Services Company.

**Expo Schedule: Set-up and Dismantle:** Dates and schedule for mounting, exhibition and dismantling will be posted on the Annual Meeting website and in the Exhibitor Kit. The Exhibitor must finish set-up in the period established. If the booth is not ready in this period, Exhibitor will have to request permission to finish set-up.

- Exhibitors may not dismantle or disturb their exhibits until after the official closing. Any delay could be charged to the Exhibitor, unless it is previously arranged with Exhibitor Services Company. The Exhibitor Services Company will provide the permission-form to retrieve the exhibited materials and equipment, after verifying there is no any damages to the installations and booths.
- Exhibits must be completely installed by the time stated in the Exhibitor Services Kit, or the exhibit space may be reassigned without refund of rental paid.

## Use of Exhibit Space:

Exhibitor is responsible for the legitimacy and propriety of every material, equipment or trademark to be exhibited and used in his/her booth. Exhibitor agrees that it assumes full and sole liability for a failure to adhere to this responsibility and agrees to defend and indemnify GRC and Exhibitor Service Company with regard to any cause of action or liability arising out of such a failure. Subject to the above, Exhibitor may present the materials they choose in their booth but may not:

1. Invade the circulation aisles
2. Use loud speakers at volumes that cause disturbances to the adjacent or nearby booths
3. Produce or start any kind of chemical or physical reaction that could be dangerous or potentially harmful to the visitors or the installations.
4. Introduce any animals or pets, without permission of Exhibitor Services Company.
5. Use constructions or installations with masonry, bricks, cement, Panel-W, plaster, plasterboard, welding, etc., and any material that could be harmful for the exhibition area or makes difficult its dismantling within the established schedule.
6. Affect the walls, floor, columns and roofs of the exhibition area.
7. Exhibit balloons or similar inflatable materials, unless anti-inflammable gases are used.
8. Paint, cut, weld, nail, stick or cause any affection to the panels, carpet and materials of the booths.
9. Modify the electric installations. In the case of heavy machinery or equipment, it must be installed according to proper safety regulations and operated by skilled personnel of the exhibitor. This will be the unique responsible for any accidents or damages caused by his/her machines or equipment.

All exhibits shall adhere to the IAEE Guidelines for Display Rules & Regulations and be arranged so as not to obstruct the general view or hide the exhibits of others. GRC reserves the right to restrict exhibits that may be objectionable or to order the removal of any portion of an exhibit which, in the sole judgment of GRC, is detrimental or detracts from the general order of the exhibition. Aisle space shall not be used for display or demonstration purposes. Distribution of literature, promotional materials or samples must be confined to the limits of the exhibitor's booth .

Exhibitors must display goods and services directly related to their regular course of business unless written approval is obtained in advance from GRC. If it is necessary to use equipment of another manufacturer, no advertising of that equipment may be in evidence. No Exhibitor shall assign, sublet or share the exhibit space assigned without the prior written consent of GRC.

**Exhibit Representatives:**

The exhibitor is encouraged to have at least one person to attend his/her booth during the time the Expo is open to visitors, since the exhibitor is solely responsible for the materials and equipment exhibited in his/her booth. GRC will provide complimentary Conference Registrations, based on the contracted booth size, as stated on page 1 of this document. Representatives who will tend your booth must be registered through the Registration portal. If badges are missing, the exhibitor must notify GRC as soon as possible, so that GRC can replace the missing badges. There will be a replacement badge fee for any lost badges. If you would like to have additional Exhibit Staff passes or invite guests, you will be able to register them at the current rates.

**Non-Discrimination and Harassment:**

Exhibitor agrees that, during the life of this contract, Exhibitor will not discriminate against any employee or applicant for employment because of race, color, creed, national origin, sexual orientation or ancestry. It is the policy of Geothermal Rising that all parties adhere to the principles of and take reasonable affirmative action to ensure positive progress in, Equal Opportunity Employment, to the extent required by law. Geothermal Rising will not tolerate any form of harassment, including, and not limited to, the use of exhibition materials considered inappropriate by Geothermal Rising. Incidents occurring during the exhibit or conference duration will result in termination of this agreement without refund, at the sole discretion of Geothermal Rising.

**Compliance:**

Exhibitor assumes all responsibility for compliance with all pertinent ordinances, regulations and codes of duly authorized local, state and federal governing bodies concerning fire, safety and health, together with the rules and regulations of the operators and/or owners of the property wherein the exhibit is held. Federal, state, county and city laws must be strictly observed by Exhibitor. Exhibitor must allow abide by any and all health and safety restrictions and guidelines implemented by Geothermal Rising. Failure to comply can result in the expulsion of Exhibitor and forfeiture of all funds paid to GR or the Exhibitor Services Company.

**Liability and Insurance:**

GR will employ security guards and will take reasonable precautions to safeguard the Exhibitor's property during exhibit hours and when the exhibit area is closed. Nevertheless, GR, Exhibitor Services Company, and their agents, officers, directors or employees shall not be responsible for any loss, damage, injury or theft that may occur to Exhibitor or to Exhibitor's employees, representatives or property from any cause whatsoever, prior, during or after the period covered by the Contract. Exhibitor assumes all responsibility for security and condition of its property. The security personnel of the event will have the right to prevent the introduction of material or equipment or object considered dangerous. Exhibitor must address to Exhibitor Services Company to solve any problem on this issue.

The security personnel will oversee surveillance of the Exhibit Hall during the hours closed to visitors. Exhibitors will have access one half-hour before the opening and must leave the area one half-hour after closing. Any special time or surveillance services must be obtained from Exhibitor Services Company, not GRC. Exhibitor Services Company nor the Conference Center will be responsible for the loss of tools or materials during the operations of mounting and dismantling. The Exhibitor is responsible for the care of any valuable equipment and materials to be exhibited in their booth. GR, Exhibitor Services Company nor the Hilton Waikoloa Village will be responsible for harms or affectations caused by stealing, fire, lack or electricity, sabotage, explosions or other causes.

Exhibitor understands that GR, and Exhibitor Services Company do not and will not maintain insurance covering Exhibitor's property. It is the sole responsibility of Exhibitor to obtain such insurance. Exhibitor shall obtain and have Commercial General Liability Insurance covering its participation and exhibition in the amount of \$1,000,000 for each occurrence and \$2,000,000 in general aggregate.

- Exhibitor shall defend, indemnify and hold harmless GRC, and its officers, directors, agents or employees harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the Exhibitor in performance of this agreement.
- GRC shall also defend, indemnify and hold harmless Exhibitor, and its officers, directors, agents or employees harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of GRC in performance of this agreement.
- Neither the Exhibitor nor GRC shall be obligated to indemnify the other party in any manner whatsoever for the other party's negligence.

**Cancellation or Termination of Expo:**

In the event that the premises of the conference venue are destroyed or damaged, or if the GRC Expo fails to take place as scheduled, or is interrupted and/or discontinued, or access to the premises is prevented or interfered with by reason of any strike, lockout, injunction, act of war, act of God, emergency declared by any government agency, or for any other reason beyond the control of GRC, this Contract may be terminated by GRC. In the case of such termination, the Exhibitor waives any and all claims for damages or expenses.